

Federal Statistical Office of Germany



Twentieth International Roundtable on Business Survey Frames – Wiesbaden Group on Business Registers

Hosted by the Federal Statistical Office of Germany



Dorint Sofitel Pallas Wiesbaden • Germany • 21–26 October 2007

Joining instructions

**Thank you for registering
to attend the Twentieth
International Roundtable
on Business Survey Frames
– Wiesbaden Group on
Business Registers.**

We hope that this booklet will provide you with all the information you need to know before and during the event.

If you have any questions or require additional information, please contact

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E-mail: businessregister@destatis.de

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About the conference

The Twentieth International Roundtable on Business Survey Frames – Wiesbaden Group on Business Registers

The Roundtable is a United Nations ‘city group’ that meets annually to discuss issues relating to statistical business registers. It is open to anyone working with business registers in national administrations or international organisations.

The objective of this meeting is to share knowledge and experiences relating to the development and maintenance of statistical business registers, and to identify and promote good practice.

The 20th meeting of the International Roundtable on Business Survey Frames – Wiesbaden Group on Business Registers will be held in Wiesbaden, Germany, from Sunday, 21 October to Friday, 26 October 2007, hosted by the Federal Statistical Office of Germany.

The sessions will be held at the “Dorint Sofitel Pallas Wiesbaden” and the working language will be English.

Agenda

Sunday 21 October

18.00 – 20.00 Registration and welcome reception at Dorint Sofitel Pallas Wiesbaden in the small foyer in front of conference hall “London+Paris”

Monday 22 October

09.00 – 17.30 Opening Speech – Mr Walter Radermacher, President of the Federal Statistical Office of Germany

Organisational remarks

Session 1 Opening session and country progress reports (convenor - Peter Schmidt, Germany)

Session 2 Introduction of new business register systems and tools (convenor - Michel Euriat, France)

Tuesday 23 October

09.00 – 17.30

Session 3 Classification systems within business registers (convenor – Norbert Rainer, Austria)

Session 4 Role of the business register in a future statistical system (convenor - Andreas Lindner, OECD)

Wednesday, 24 October

09.00 – 12.30

Parallel sessions

Session 5

You will be asked to indicate which session you will attend nearer the time.

a. Benchmarking tools for business registers (convenor - Søren Andersen, Denmark)

b. Business profiling (convenor - N.N., Eurostat)

c. Entrepreneurship indicators / business demography / SME statistics (convenor – Rick Clayton, US BLS)

13.30

Coach departs for afternoon tour to the surroundings of Wiesbaden (Rheingau), boat trip, visit of Rüdesheim and monastery Eberbach (optional)

Thursday 25 October

09.00 – 17.30

Session 6 Multinational groups (convenor - John Perry, UK)

Session 7 Future of the Roundtable

Closing Session Preparation of the next meeting (convenor - Germany and host for 2008)

- a. Summary and plans for future years
- b. Closing speech

20.00 Evening dinner at Restaurant LUMEN in Wiesbaden (optional)

Friday 26 October

09.00 – 15.30

Multi-purpose day

Time for bilateral meetings

Meeting of the steering group

Workshop for Roundtable participants from developing countries

Location and getting there

Dorint Sofitel Pallas Wiesbaden

Conference hall “London+Paris”
Auguste-Viktoria-Straße 15
D-65185 Wiesbaden
Tel.: +49 (0) 611 / 33 06 0
Fax: +49 (0) 611 / 33 06 10 00

Wiesbaden Central Station

Wiesbaden central station is a 15 minute walk to the centre of Wiesbaden and a 5 to 10 minute walk to the conference venue, or a short taxi ride away. The other hotels advertised on our website are also within a 15-25 minute walk from the station.

Frankfurt International Airport (FRA)

The Frankfurt International Airport (IATA: FRA, ICAO: EDDF) [German: Rhein-Main-Flughafen or Flughafen Frankfurt am Main] is located in Frankfurt am Main, Germany, some 30 kilometres east of Wiesbaden. It is the largest airport in Germany, serving as an important hub for international flights from around the world and has two integrated railway stations: The long-distance railway station (Fernbahnhof) at the AIRail Terminal, right next to Terminal 1 and a regional railway station (Regionalbahnhof) for S-Bahn (metropolitan railway), regional and local trains at Terminal 1, Level 1.

From Frankfurt International Airport (FRA) to Wiesbaden by train (S-Bahn)

We recommend S-Bahn service S8 (via Mainz) or S9 for your journey to Wiesbaden Hauptbahnhof (Central Station). These lines depart every 15 to 30 minutes on average from the regional station in Terminal 1, Level 1, at platforms 2 and 3. The journey takes around 35 minutes and the fare is 3.35 €. Please select tariff zone 65/6500 on the RMV ticket machine for Wiesbaden (RMV: regional public transportation system). There is a fast-selection button for single tickets to Mainz/Wiesbaden, marked “Einzelfahrt nach Mainz/Wiesbaden”. Some tour operators and travel agencies offer an RMV combi-ticket. This is included in your flight package and is valid as a ticket for local public transport from the airport to/in Wiesbaden and back.

Information:

<http://www.rmv.de> (different languages can be chosen)

From Frankfurt International Airport (FRA) to Wiesbaden by taxi

A large number of taxis are available at both terminals. A trip to/from the centre of Wiesbaden costs about 35-40 € and takes 20 to 30 minutes, depending on traffic conditions. If you travel back to Frankfurt Airport by taxi, simply tell the driver the name of your airline. The taxi driver knows his way round and will "automatically" take you to the right terminal and put you down near your check-in desk. Some taxi drivers normally accept major credit cards. You can round up the fare of the taximeter as a tip, but you need not. If you were pleased with the taxi-driver, you may give a tip of 3 €, for instance.

Frankfurt-Hahn Airport (HHN)

Frankfurt-Hahn Airport (IATA: HHN, ICAO: EDFH) [German: Flughafen Frankfurt-Hahn] is an international aviation facility located in central western Germany. Despite its name, the airport is situated some 120 km west of Frankfurt and some 90 kilometres west of Wiesbaden. The airport was originally the Hahn Air Base of the United States Air Force, and was converted to a civil airport after outliving its usefulness as a military base. Although it handles international flights, Hahn airport does not have the word "International" as part of its name - in order to avoid confusion with the more heavily used Frankfurt International Airport. As airport charges to operators are low because of its remote location, Frankfurt-Hahn is very popular with low-cost airlines like Ryanair, which uses it as one of its principal hubs.

From Frankfurt-Hahn Airport (HHN) to Wiesbaden by bus and train

There are buses (ORN-airport-shuttle) every 1 or 2 hours between Frankfurt-Hahn Airport (bus terminal stop 1 in front of the terminal building) and the main railway station in Mainz. The bus journey takes 70 minutes and the fare is 10.50 €. Tickets are available on the bus.

Information including departures:

http://www.orn-online.de/airportshuttle/busfahrplan_mainz.htm

From Mainz to Wiesbaden Hauptbahnhof (Central Station) we recommend S-Bahn service S8. This line departs every 30 minutes from platform 1a inside the main railway station on street level. The journey takes around 10 minutes and the fare is 2.20 €. Please select tariff zone 65/6500 on the RMV ticket machine for Wiesbaden.

Information:

<http://www.rmv.de> (different languages can be chosen)

From Frankfurt-Hahn Airport (HHN) to Wiesbaden by taxi

A trip to/from the centre of Wiesbaden costs about 85 – 125 € and takes about 1 hour. You can save money if you book a driver at a fixed price (see links below) and/or if you travel together. Taxi drivers normally accept major credit cards. You can round up the fare of the taximeter as a tip, but you need not. If you were pleased with the taxi-driver, you may give a tip of 5 €, for instance.

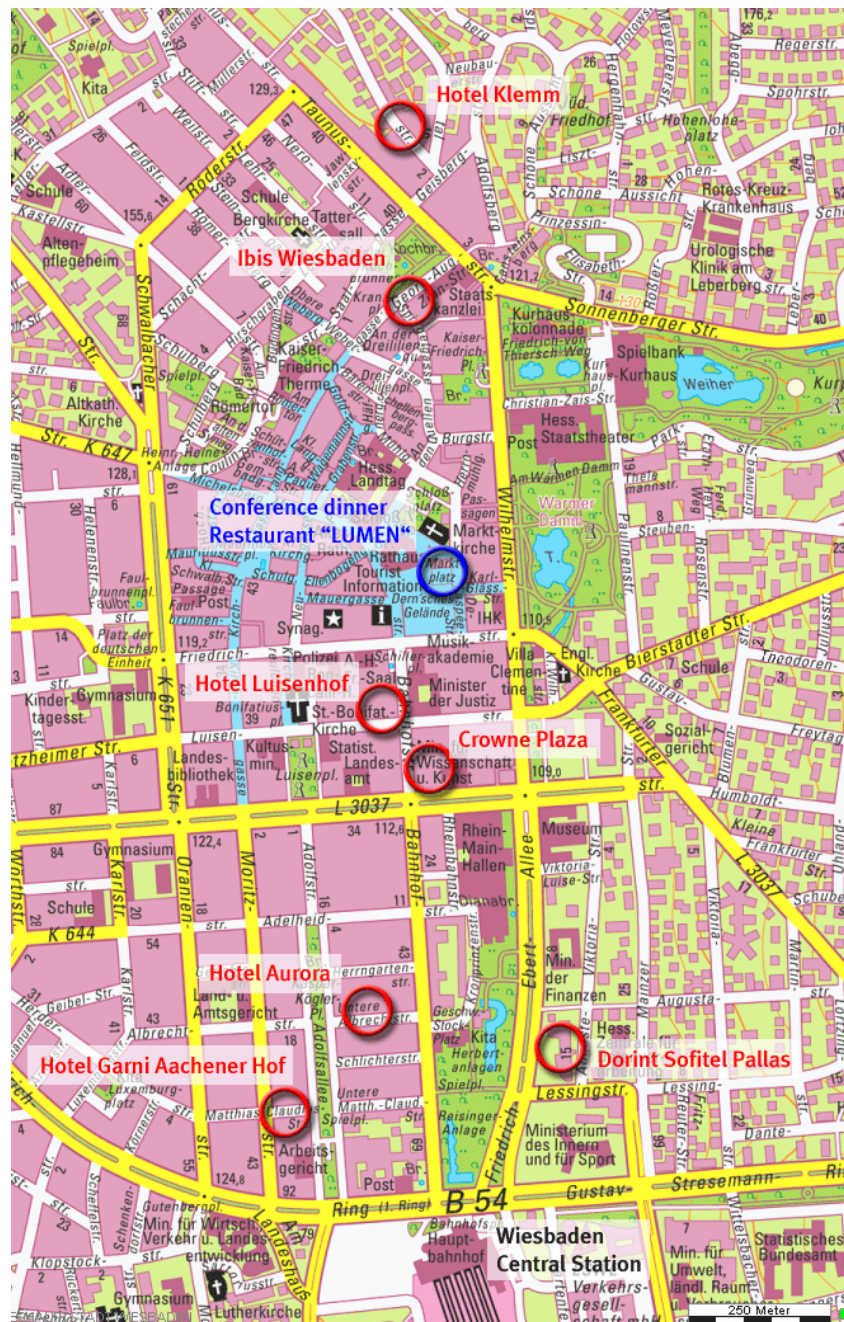
<http://www.wi-taxi.de>

<http://www.transfer-s.de>

<http://www.goyellow.de> (Taxi, Wiesbaden)

Accommodation

The map shows the city centre of Wiesbaden. The location of the conference venue and local accommodation are flagged (source: www.wiesbaden.de).



Registration and practical information

Please report to the Destatis registration desk located in the small foyer of the Dorint Sofitel Pallas, in front of the conference hall “London+Paris”. You will need to register between 6-8 pm. On arrival you will be issued with a name badge which you should use for the entire length of your attendance at the conference.

Smoking policy

This is a non-smoking conference. Delegates who wish to smoke may do so outside of the conferencing areas.

Health and safety regulations

If you do need to leave the conference at any time during the day, please notify one of our staff at the registration desk so that we can account for all delegates in the event of an emergency.

Cloakroom and luggage store

If you arrive before the stated check in time, concierge will be able to store items for you until you are able to check in. Please note that items are left entirely at the owner’s risk.

Lunch, coffee

The Federal Statistical Office invites you for lunch at the Dorint Sofitel Pallas Wiesbaden. Coffee, tea and refreshments will be served during the breaks in the morning and in the afternoon.

Social events

We have arranged the following social events throughout your stay in Wiesbaden, which are free to delegates and partners.

Sunday 21 October - Welcome drinks reception

We will be holding a drinks reception after registration at the conference venue Dorint Sofitel Pallas Wiesbaden, in the small foyer, from 18.00 - 20.00.

Wednesday 24 October - Tour to the surroundings of Wiesbaden

A coach will pick up delegates from the Dorint Sofitel Pallas Wiesbaden after lunch for an afternoon tour to the surrounding region of Wiesbaden “Rheingau”.

After a short boat trip on the river Rhine we will visit Rudesheim, a world famous small winegrowing town and the Eberbach monastery (<http://www.kloster-eberbach.de/>) nearby, well known from the film version of Umberto Eco “The name of the rose” with Sean Connery und Christian Slater. The Cistercian monks set the pillar that made the Rheingau a worldwide famous winegrowing area.

You are invited for traditional winetasting and a rustic light meal.

Casual clothing and a warm jacket for the evening are recommended.

Thursday 25 October - Evening conference dinner

We will be holding a dinner at the Restaurant LUMEN (<http://www.lumen-wiesbaden.de/>) in the heart of Wiesbaden (Marktplatz, between market church and town hall) at 15 minutes walking distance from the Dorint Sofitel Pallas Wiesbaden.

Directory of useful numbers

Dorint Sofitel Pallas Wiesbaden (conference venue)	+ 49 (0) 611 33 06 0
Crowne Plaza Hotel	+ 49 (0) 611 16 20
Ibis Hotel	+ 49 (0) 611 36 14 0
Wiesbaden Tourist Office	+ 49 (0) 611 17 29 93 0
Hesse Tourist Information	+ 49 (0) 611 77 48 09 1
National Rail Enquiries and Reservations	+ 49 (0) 01805 22 11 00

Useful information and websites

Information about Wiesbaden and the surrounding area

<http://english.wiesbaden.de/index.php>
<http://www.rheinsteig.de>
<http://www.tal-der-loreley.de>
<http://www.hessen-tourismus.de/en/>

Time and currency

In October the CEST (Central European Summer Time) is used in Germany. CEST is 2 hours ahead of UTC (Coordinated Universal Time) and GMT (Greenwich Mean Time).

The currency in Germany is Euro (EUR / €). Cheque cards (or Maestro) are most commonly used, but most German services accept major credit cards. Travellers' cheques are accepted at banks, hotels and some shops.
Currency exchange rate is in US\$ 1 = EUR 0.74 (February 2007)

If you arrive on Sunday, please note that banks are closed. The exchanging offices at the airport are open.
Self-service centres with cash machines are open 24 h.

Climate

End of October the average temperature in Wiesbaden is about +14 °C (57°F) at day and 6 °C (43°F) at night.

Sites for useful journey and planning information

www.hrs.de
www.dorint.com
www.multimap.com
www.map24.de
www.bahn.de
www.destatis.de